



CONSENT FORM for information collection and use

Make (Good) Trouble CIC is a social enterprise set up to promote positive wellbeing and mental health among young people. Our aim is to help them share their stories in a positive, creative, and safe environment, to gain an understanding of issues that affect mental health.

We bring young people together to create and produce audio and video content that is distributed through TV, radio, schools, colleges, online and on social media.

What will Make (Good) Trouble do with your personal information?

- Your personal information includes your **name, age, contact details**.
- We will use your personal information **to keep in touch with you** and to make programmes, videos and educational material.
- We will store your personal information safely and we will not share it with anyone outside Make (Good) Trouble.
- We will be doing this based on your permission, detailed at the bottom of this form.
- We will keep personal information we have about you (i.e. your name, contact details) for no longer than is necessary. We review the personal information we keep yearly to ensure we only keep necessary data.

What will Make (Good) Trouble do with your recorded interview or contribution?

If you choose to take part in an interview or other activity you will be sharing information about yourself when you talk about your **opinions, ideas and experiences**. Information, Images and or video footage of you may be used wholly or in part and may be edited. All images and interviews are used to positively promote our work aims and values.

This information may be broadcast in programmes and used in videos, education material, social media (including Twitter, Instagram, Facebook, YouTube, Vimeo and LinkedIn) and other published materials.

We will be doing this based on your permissions which are listed at the bottom of this form.

Note that you should not talk about other people in your interviews, as you cannot give consent to sharing other people's information.

We may use your de-identified information in future published educational material and for our research on the issues that affect young peoples' mental health

We will do this based on our legitimate interest as a community interest company to work on developing tools and information to support young peoples' mental health.

Storing your information securely

When it comes to storing your information, after any recording has been made and broadcast: we will de-identify the experiences, opinions and ideas you share in order to



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store the contribution you have made. This means that we will remove your name and, as far as is possible, we will remove information that could identify you, such as names or places within the recording or associated with the stored files.

Our files are downloaded and wiped from recording devices as soon as is feasibly possible (usually as soon as we get back to the office) and files are then kept securely on our company's Google Workspace Cloud drive. The only people who have access to our Cloud drive are Make (Good) Trouble employees.

What are your rights?

You have the right to give or withhold your consent to sharing your personal information with Make (Good) Trouble.

If you give your permission now, you can withdraw that permission to your personal information being used at any time in future by contacting tayler@makegoodtrouble.co.uk

You have a right to see what information we keep about you and to have corrections made to any errors you find.

You have a right to get an electronic copy of information about you stored by us.

We have a duty to look after your information safely and not share your named information with anyone. We must notify you if a breach of information security occurs.

If you want more information about how we use your information you can contact Tayler Cresswell, who is responsible for data protection tayler@makegoodtrouble.co.uk

If you have any complaint about how we are using your data you can complain to the Information Commissioner's Office, this is the official data protection office for England <https://ico.org.uk/make-a-complaint/>

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Please complete your details here, and sign below

FULL NAME:	
ADDRESS:	
EMAIL:	
PHONE:	

If the participant is under 13, a parent or guardian must consent

PARENT/GUARDIAN'S FULL NAME:	
ADDRESS (if different from above):	

☐ If you are interested in contributing to future projects with Make (Good) Trouble, please check this box

☐ ***I GIVE PERMISSION for my name, date of birth and contact details to be collected*** by Make (Good) Trouble in order for them to administer and the making of programmes, videos and educational material.

☐ ***I GIVE PERMISSION to be interviewed*** and for my de-identified voice (including audio and transcriptions) to be used in broadcast material, videos, educational material, social media and published material.

☐ ***I GIVE PERMISSION to be photographed*** (including my face) and for my image to be used in broadcast material, videos, educational material, social media and published material.

I UNDERSTAND that after broadcast or other form of publication my de-identified information may be used by Make (Good) Trouble in future work to advance in its work to support young peoples' mental health.

Signature of participant:	
If under 13, signature of Parent/ Guardian:	
Date:	