



CONSENT FORM for information collection and use

Make (Good) Trouble CIC

Make (Good) Trouble is a social enterprise and media production company set up to help teens promote positive wellbeing and mental health.

We bring young people together to create and produce audio and video content that is distributed through TV, radio, schools, colleges, online and on social media.

Our aim is to help teens share their stories in a positive, creative and safe environment to gain an understanding of issues that affect mental health.

Participant details

FULL NAME:

ADDRESS:

EMAIL ADDRESS:

If the participant is under 13, a parent or guardian must consent to the collection of information

PARENT OR GUARDIAN'S FULL NAME:

ADDRESS (if different from above):

What will Make (Good) Trouble do with your personal information?

If you choose to become involved in a Make (Good) Trouble production, workshop or other activity we will need to collect personal information about you:

- Your personal information includes your **name, age, contact details** and, if relevant, the school you go to.
- We will use your personal information to keep in touch with you and to make programmes, videos and educational material.
- We will store your personal information safely and we will not share it with anyone outside Make (Good) Trouble.



CONSENT FORM for information collection and use

- We will be doing this based on your permission, which is detailed at the bottom of this form.
- We will keep personal information we have about you (i.e. your name, contact details) for up to 3 years after the event or programme you have been involved in.

What will Make (Good) Trouble do with your recorded interview or contribution?

If you choose to take part in an interview or other activity you will be sharing information about yourself when you talk about your **opinions, ideas and experiences**. Information, Images and or video footage of you may be used wholly or in part and may be edited. All images and interviews are used to positively promote our work aims and values.

This information may be broadcast in programmes and used in videos, education material, social media (including Twitter, Instagram, Facebook, YouTube, Vimeo and LinkedIn) and other published materials.

We will be doing this based on your permissions which are listed at the bottom of this form.

Note that you should not talk about other people in your interviews, as you cannot give consent to sharing other people's information.

When it comes to storing your information after any recording has been made and broadcast: we will de-identify the experiences, opinions and ideas you share in order to store the contribution you have made. This means that we will remove your name and, as far as is possible, we will remove information that could identify you, such as names or places associated with the stored files.

We may use your de-identified information in future published educational material and for our research on the issues that affect young peoples' mental health

We will do this based on our legitimate interest as a community interest company to work on developing tools and information to support young peoples' mental health.

We will keep your de-identified information for as long as Make (Good) Trouble works on young peoples' mental health.

What are your rights?

You have the right to give or withhold your consent to sharing your personal information with Make (Good) Trouble

If you give your permission now, you can withdraw that permission to your personal information being used at any time in future by contacting taylor@makegoodtrouble.co.uk

If you want more information about how we use your information you can contact taylor@makegoodtrouble.co.uk, who is responsible for data protection.

You have a right to see what information we keep about you and to have corrections made to any errors you find.



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You have a right to get an electronic copy of information about you stored by us.

We have a duty to look after your information safely and not share your named information with anyone. We have to notify you if a breach of information security occurs.

If you have any complaint about how we are using your data you can complain to the Information Commissioners Office, this is the official data protection office for England <https://ico.org.uk/make-a-complaint/>

This activity is provided by Make (Good) Trouble. We are responsible for collecting and managing your information in line with the UK Data Protection Act 2018. We take your privacy seriously, and as a “Data Controller” must ensure you know how we will use and store your information.



I GIVE PERMISSION for my name, date of birth and contact details, details about my school (if applicable) to be collected by Make (Good) Trouble in order for them to administer and the making of programmes, videos and educational material.

I GIVE PERMISSION for information I share, such as my opinions, ideas and experiences to be used in broadcast interviews, videos, educational material, social media and published material.

I GIVE PERMISSION to be contacted about this project using the contact details given in this form

I UNDERSTAND that after broadcast or other form of publication my de-identified information may be used by Make (Good) Trouble in future work to advance its work to support young peoples' mental health.

Signature of participant:

Date:

Signature of Parent / Guardian (if participant is under 13)

Date: